



DIPLOMA REPLACEMENT FORM

Please complete the Form below and send in Form and payment to Good Samaritan College of Nursing & Health Science. All information below is required. All diplomas will have the new College name and Logo issued on them. The cost for a replacement diploma is \$45 for a standard processing time of 6 weeks. Rush delivery options are available for an additional fee.

School Name	Good Samaritan College of Nursing & Health Science
City / State / Zip	Cincinnati, OH 45220
County	Hamilton
Student Shipping Information:	
First Name	
Last Name	
Address	
City / State / Zip	
Former Names Used	
Year of Graduation	
Please update my contact information in GSCNHS database.	
Email Address	
Primary Phone Number	
*Standard production schedule is approximately 6 weeks. For orders received in the months of March, April & May that require a faster turn time you may request an expedited production schedule for an additional charge.	Standard Production Schedule (Included with Replacement Cost) \$45 (4 Week Production Schedule) \$50 (2 Week Production Schedule) \$60

Replacement Checklist:

- Completed Replacement Request Form
- By checking this box, I authorize GSCNHS to send a Transcript on my behalf to Herff Jones to fulfill my Replacement diploma Request
- Cashier's Check or Money Order made out to **Good Samaritan College of Nursing & Health Science** (No personal checks will be accepted)

Mail Completed Diploma Request and Payment Form To:

Good Samaritan College of Nursing & Health Science
Registrar
375 Dixmyth Avenue
Cincinnati, Ohio 45220

*The name printed on your re-placement diploma will be how it reads on your official transcript.