GOOD SAMARITAN COLLEGE OF NURSING AND HEALTH SCIENCE
CINCINNATI, OHIO

POLICY TITLE: STUDENT CONFIDENTIALITY

Students are responsible for adhering to all rules, policies and procedures regarding confidential information of patients in the clinical settings. Attention to the privacy and confidentiality of patient Protected Health Information (PHI) arises from an underlying principle, the protection of human dignity, and results in a shared responsibility for this ongoing commitment.

Students will handle all confidential information in a professional manner and under no circumstances discuss a patient or client with anyone other than the appropriate agency or college faculty.

A breach of confidentiality includes but is not limited to:

- recovering a friend's or relative's chart or computer record.
- reviewing the computer records of a patient on another unit unless done as part of assigned duties.
- reviewing the chart or computer records of another employee.
- reviewing the chart or computer records of a celebrity or politician.
- revealing to anyone that a named patient is in the hospital.
- revealing to anyone any privileged information about any patient.

Any violation of confidentiality may result in disciplinary action up to and including immediate dismissal from the college.

Procedure:
Students are to view the Health Insurance Portability and Accountability Act (HIPAA) video and complete the quiz during General Orientation to the college. Quiz will be kept on file with Enrollment Management.

Students will be responsible to follow HIPAA compliance regulations required by each clinical site.

Approved By: Morris Cohen Date: 08/21/2012

Effective Date: 9/9/97

Review/Revision Dates: 2/00, 12/01, 03/03, 5/05, 8/12

Responsible Committee: Faculty Senate