

## Grading System

- Students will be evaluated according to the following grading system:

Grade	Numerical Equivalent	Quality Points
A - Excellent	90 -100	4
B - Good	80 - 89	3
C - Average	70 - 79	2
D - Failure	60 - 69	1
F - Failure	59 and Below	0 (Used only for calculation of GPA)

- 

Grade Code	Description
P	Designates a passing grade in challenges only. Grade not used in the calculation of GPA.
I	Designates incomplete for a grade that has been temporarily withheld. Incomplete is used only in cases where, due to extenuating circumstances, a final grade cannot be submitted on the date due. To avoid an incomplete becoming an F grade, the incomplete must be removed within 10 school days. Any exceptions to this policy or extension of time must be approved by the Department Chair or Dean of Academic Affairs.
AU	Designates audit. A student may audit a course(s) upon the approval of the Department Chair. <ol style="list-style-type: none"> <li>1. Student must register officially for the course(s).</li> <li>2. Student will pay a nonrefundable audit fee equal to the cost of the course.</li> <li>3. Auditors may attend and observe class lecture only.</li> <li>4. Auditors are not required to take examinations.</li> <li>5. Auditors do not receive credit for course(s). An AU grade will be entered on transcripts.</li> </ol>
W	Designates withdrawal from a course prior to the 11th week of the Fall or Spring semester and the equivalent period of time in Summer sessions. The course must be repeated in its entirety in order to receive credit. A grade of F will be placed on any course dropped after the withdrawal period.
WP	Designates withdrawal from a course with a passing grade of 70% or above after the 7th week of the Fall or Spring semester and the equivalent period of time in Summer sessions.
WF	Designates withdrawal from a course with a failing grade below 70% after the 7th week of the Fall or Spring semester and the equivalent period of time in Summer sessions. A WF will be considered a failure in the course.

- 

Enrollment Code	Description
T	Designates exemption from course and is used when a student is granted transfer credit.
C	Designates challenge of a course. The challenge grade of P or F will be noted on transcript. Challenge grades are not used in calculation of GPA.
RT	Designates a course that has been retaken and will no longer be used in calculation of GPA.

- Students must achieve a grade of C or better in both nursing and general education courses.
- If a student receives a D or F in any course, that course must be repeated and completed with a grade of C or better.
- A grade of C must be achieved in prerequisite courses before the student may progress to the next course.
- Dismissal from GSC will result if the same course is failed twice or if any two nursing courses are failed.

## Promotion

In order to maintain enrollment at GSC, a student must maintain a cumulative GPA of at least 2.0. Academic probation is instituted when the cumulative GPA falls below 2.0.

## Probation

A student is placed on academic probation if s/he earns a grade less than a C in any one course; and that course must be successfully completed (C or better) within one year. Probationary status continues until the student repeats the course and achieves at least a grade of C.

Academic probation is also instituted if a student's cumulative GPA falls below 2.0

## Change of Status

- A student who wishes to change courses or withdraw from one or more courses or the program must submit the request to Dean of Enrollment Management/ Registrar or Assistant Registrar in writing. Student signature is required. Electronic/FAX add/drops are permissible.
- If applicable, a tuition refund will be made according to the current refund policy stated in the catalog. In all cases, all financial obligations to the college must be met or no records will be released.
- Notation will be made on transcripts according to the grading policy.
- A student may request a leave of absence (LOA) for any reason. The LOA request must be submitted in writing to the Dean of Enrollment Management/ Registrar.
  - Students on LOA are withdrawn from all courses. Grades of W or F (according to the current grading system) will be noted on the transcripts. Each course must be repeated in its entirety in order to receive credit.
  - The college's curriculum plan will not be altered to accommodate students who must retake courses. Placement in program will be subject to the curriculum in place at the time of registration.

- A LOA may be extended to one year. After that time, if the student has not registered or is not actively enrolled, the student will be withdrawn. The student must re-apply according to the existing admissions policies.
- Any student called to active duty from the reserves of any branch of the military or National Guard will receive special LOA consideration to ensure the smooth transition into and out of the College.
- Students who withdraw from the College must complete an exit interview before they re-apply according to existing admissions policies.

## Dismissal

Dismissal from GSC will result if the same course is failed twice or if any two nursing courses are failed.

The Dean of Academic Affairs may suspend, dismiss, or impose a mandatory leave of absence for reasons pertaining to dishonest or immoral behavior; illness - physical or mental; unsafe conduct affecting either the student, patient, or others; or failure to abide by Hospital and College policies, procedures, rules and regulations.

## Honors

At the end of each semester, students with a semester GPA of 3.25 or higher will be recognized for academic achievement.

Upon graduation, academic honors will be bestowed upon students who have maintained a cumulative GPA of 3.25 or higher.

## Requirements for Graduation

Eligibility to graduate and receive the Associate of Applied Science in Nursing degree from the Good Samaritan College of Nursing and Health Science is based upon the following achievements:

1. Complete the entire academic nursing program of 73 credits with a grade of 2.0 or above in all courses.
2. Complete at least 48 credits (a minimum of 20 credits in nursing and 12 credits in general education) at this College.
3. All financial obligations are paid and all learning materials have been returned to the College.
4. Complete Capstone requirements.
5. Complete all other requirements of the College.

The length of time taken to complete the curriculum may vary. However, a student must complete all requirements for graduation within six (6) years after enrolling in the college.